

PROJECT SHEET

Use of this form is suggested for activities that require substantial resources (money/people/time). Its use will assist members to gain a full understanding of the undertaking before the project starts, and help project reporting on an ongoing basis. Anyone may use the form for any project.

Project Name: Repeaters Technical Plan - 2013	Date: January 2013
Proposed By: The Executive	
Scope (what this project covers) Review the Brown Bay repeater site in light of information concerning club and member liability. Prepare a report for member review and support. After completing the Brown Bay findings report, prepare a complete technical plan that includes all Campbell River radio site operations. Include communication facilities such as IRLP/ECHOLINK, APRS and other potential technologies. Update equipment inventory	
Situation (briefly - what is the past history and present situation) A liability aspect has come to light regarding Brown Bay and this presents a serious situation for the club. IRLP and APRS technologies have been implemented. HF facilities which were operational at Brown Bay have been removed. HF facilities are operational at SARS. A new Menzies repeater site location is now operational. Current repeater operations are supported in an ad hoc manner and should have increased awareness and technical support. Equipment documentation regarding physical equipment locations is outdated. Sites should be reviewed and identified for longer term development based on which is the most appropriate for best operations, communications and coverage for proposed technologies.	
Major Issues/Problems/Concerns or Products that will be studied or Resolved Brown Bay liability Questionable repeater and equipment facility functions at site locations Ad hoc facility and equipment support Lack technical directions Current inefficient use and documentation of club equipment	

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Final Deliverable: <i>Repeater Technical Plan</i>	Date: <i>Summer 2013</i>
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Continue on additional paper as required

Deliverable or Activity (note some intermediate accomplishments and the final product that will be produced))	Planned Completion Date	Actual Completion Date
<i>Brown Bay Liability report</i>	<i>February 2013</i>	
<i>Equipment documentation and inventory</i>	<i>Spring 2013</i>	
<i>High Level Repeater Technical Plan</i>	<i>Summer 2013</i>	
<i>Detailed Technical Plan</i>	<i>Fall 2013</i>	

Use the space below to record additional information, notes, agreements, etc